



# THE GRAPEVINE

TERM 1 WEEK 11 – 7 April 2017

## Principal's Message

*The last week of Term 1 was extremely busy but also extremely satisfying. We held three community engagement activities and all three were hugely successful.*

*On Tuesday 4 April we held our school cross country carnival. We were most fortunate that we had sunny weather for the actual races. Amazingly, it was raining when we were setting up the course for the day.*

*This was the first time we were holding the cross country entirely on our back oval. We received only positive reviews as for the first time spectators and students could see the entire race in full. We will be sticking with this organisation into the future. From this carnival we selected a team of 15 students to attend the Manning Zone PSSA cross country carnival at Wingham in Term 2 Week 1.*

*Our second community engagement activity was our end of term whole school family disco on Wednesday 5 April. Once again, this event received rave reviews. It was the best attended disco for two years. We also raised lots of money for our Year 6 fundraising.*

*Our final community engagement activity was our annual Easter celebrations on Friday 7 April. We had a total of 31 parents in attendance which was fantastic. Yet again, we received only positive feedback about the Easter hat parades and the peddler's stalls afterwards. Well done to our organisers, Mrs Royan and Mrs Hudson.*

*Last Friday we farewelled Mr Beckton who has accepted a transfer to Old Bar PS. Mrs Brenda Crawford will be the permanent replacement teacher in our Support Unit, teaching SCB.*

*A reminder that your feedback is important to us! You can find compliments and complaint forms in our school main office. We follow departmental complaints procedures when we handle your complaints. A copy of the relevant form is attached to the other side of this whole school newsletter. An electronic copy can be found on our school website.*

*Have a happy and safe Easter!*

*Stay Strong!*

*Paul Sortwell*



# YOUR FEEDBACK MATTERS



Local Small Schools

bigger does not mean better

MANNING GARDENS PUBLIC SCHOOL





# THE GRAPEVINE



Education & Communities

## Complaints and compliments form

If you have a complaint, compliment or suggestion about any aspect of our school services we're keen to hear from you.

Please complete this form in English, and send it to either the school principal or the Director of School Education in your area.

To find out the name of the person, and their mail, fax or email details:

- ask the administrative officer at the school, or
- call the Department's switchboard on 02 9561 8000.

### General information

Please select from the following. This is a:

- complaint
- compliment
- suggestion

Please select from the following. I am a/an:

- parent
- student
- supplier
- contractor
- member of the public
- employee

Your details (\*you must provide these details)

\*First name

\*Family name

\*Street Address

\*Suburb

\*Postcode

\*Phone number

Email address

Compliment or suggestion



The Grapevine is the regular **WHOLE SCHOOL NEWSLETTER** of Manning Gardens Public School

Complaint details

Please set out your information as clearly and as briefly as possible.

Focus on facts.

Mention the steps you have taken to resolve the problem.

Have you raised this complaint with anyone before? If so, who did you speak to and what was the result?

What is the result you are seeking?

Note: You can provide details of your complaint on a separate piece of paper if you need more space. Please attach it to this form when you send it to us.

Do you require an interpreter?

Yes

No

If so which language?

Please provide details of any disability or special need that we should consider when communicating with you.

Date

\*Please note

If you require an interpreter to help you to get more information please call the interpreter service on 131 450. Tell the operator which language you need and the phone number of the person you want to contact. The operator will get an interpreter on the line to assist you with your conversation. You will not be charged for this service.

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www.dec.nsw.gov.au



Education &  
Communities

Confidentiality

Your personal information and details of your complaint will remain confidential. However, the information you provide may be provided to the NSW Ombudsman, the Independent Commission against Corruption or the NSW Police if required.

For more information visit:

<http://www.dec.nsw.gov.au/about-us/how-we-operate/how-we-handle-complaints/>

NSW DEPARTMENT OF EDUCATION AND COMMUNITIES

English



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